<Insert Here -- Proposed Mini-Workshop Title>

Mini-Workshop Chair(s):
Affiliation:
Address:
Email:
Phone:

**Organization team**

*A brief description of each organizer's background, including relevant past experience in organizing workshops and contact information.*

**Scope**

*2-3 sentences.*

**Proposed structure**

*1-1.5 page outline of the theme, goals, and draft agenda (if known) of the workshop.*

*Note that a Mini-Workshop format can include invited presentations, contributed presentations, panels, demonstrations, facilitated interactive discussions with attendees.*

*If any presentations have a companion paper that the authors intend to publish with IEEE, they should follow the overall conference manuscript publication and peer review process.*

**Relevance Statement**

*Short statement discussing the relevance of the workshop to the field of IT for space missions.*

**Expected outputs**

*If applicable, list any expected outputs (e.g., peer reviewed papers, proceedings, white paper, etc.).*

**Preferred duration**

*Number of days or half days.*

**Expected participation**

*The desired minimum and maximum number of workshop participants - please also state and justify the expected number of participants (to help determine whether the workshop is also financially feasible).*

**Participation process**

*The participant solicitation and selection process (also whether open/closed/classified/US-only).*

**Proposed Program Committee**

*A list of (proposed and already committed) program committee members.*

**Logistical needs**

*Requested equipment, room capacity and organization, and any other logistic constraints.*

**Preliminary call for papers and/or participation**

*A preliminary version of the call for workshop papers that the workshop organizers intend to use (only if seeking contributed papers / presentations).*